



Woodworkers Source Return Merchandise Form

Include this form with the returned merchandise

Today's Date: ____/____/____

Step 1: Customer Information

Name	Address	City, State, Zip
Order Number	Phone	Email

Step 2: Items being returned

Quantity	Item(s) being returned

Step 3: Reason for return (optional)

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Step 4: Store credit, refund, or exchange

Store credit

Refund my card

Exchange for product
(explain in area below)

If exchanging, please indicate quantity and products below:	
Qty	Item

Step 5: Returning

Please package the material for adequate protection and send to:

**Woodworkers Source
Attn: Returns
18115 N. Black Canyon Hwy
Phoenix, AZ 85023**

Return Guidelines:

- Returned product needs to be in original condition (wood products may not be cut, sanded, worked, etc)
- Package well to avoid damage or loss during shipment. Woodworkers Source will only be responsible for issuing a credit, refund, or exchange for products that arrive undamaged
- Send a copy of this form with your return